

All staff must familiarise themselves with and adhere to all ICT usage and security policies which are available on Workvivo <u>here</u>. By using a Teagasc PC or laptop you are confirming that you have read and accept the relevant usage and security policies. Failure to adhere to these policies may result in action under the Teagasc Investigatory & Disciplinary Code.

| Version | Revision Date | Summary of Changes | Policy Owner |
|---------|---------------|---|--------------|
| 2.0 | | Policy removed from Staff Handbook and replaced with reference to Workvivo. | ICT |